



**GAJJU KHAN MEDICAL COLLEGE
MEDICAL TEACHING INSTITUTION
(MTI) Swabi**

Contact No: 0938-280421

**BID SOLICITATION DOCUMENTS
FOR
PROCUREMENT OF
All in One Computer Systems, Centralize
UPS and IT Accessories**

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

**Manager Materials Management
BKMC/GKMC**

**Manager MIS
BKMC/GKMC**

**Dean / CEO
GKMC-MTI, Swabi**

INTRODUCTION:

Gajju Khan Medical College invites item wise sealed bids for the procurement of All-in-One Computer Systems, Centralize UPS and IT Accessories through Open Competitive Bidding under rule 6(2) (b) “*Single Stage Two Envelope*” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

Description	Dates
Pre-bid meeting	11-10-2024
Closing/Last submission/Opening	24-10-2024
Bid security	2% of the total bid value
Tender Process	Single Stage Two Envelope

1. INSTRUCTIONS TO BIDDERS:

1. This bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
3. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
4. The bid should be complete in all respect and must be signed by the bidder.
5. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
6. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
7. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
8. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
9. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 1. Received without earnest money;
 2. It is received after the date and time fixed for its receipt;
 3. The tender document and the bid is unsigned;
 4. The offer is ambiguous;
 5. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 6. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt;
 7. Hand written bids shall NOT be accepted; it must be typed.

10. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
11. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
12. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
13. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
14. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the GKMC-MTI, Swabi future bids.

2. ELIGIBLE BIDDERS:

- a. Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- b. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and KPK Professional tax.
- c. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- d. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.

3. GENERAL CONDITIONS: -

- GKMC-MTI, Swabi shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
 - At any time prior to the deadline for submission of bids, GKMC-MTI, Swabi may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
 - If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
 - GKMC-MTI, Swabi may accept or reject any or all of the bids under KPPRA Rules, 2014.
 - Non-Provision of mandatory documents mention in these SBDs shall lead to disqualification of the firm / quoted items.
 - **All the participants are required to submit separate bid for each lot. Technical and financial.**
 - Bid document and required documents must be submitted in Hard Tap binding.
 - The Procuring Agency, at any stage of the procurement proceedings, having credible reasons for or prima facie evidence of any defect in Supplier's capacities may require the Suppliers to provide information concerning their professional, technical, financial, legal or managerial competence.
 - The Procuring Agency has the right to inspect the premises of bidder to inspect the setups ensuring proper after sales services, documents mentioned in technical bids and any other relevant details. Premises (office/workshop) of bidder shall be insured through ownership/or Rent agreement.
 - The Bid security shall be from bank account of the bidder.
 - Ordinary cheque and Payment Order (PO) shall result in bid rejection.
1. The Unit price quoted by the bidder shall be **inclusive** of all applicable duties and taxes. All prices shall include relevant taxes & duties, where applicable.
 2. In case of the Importers/Authorized Dealers, the firm will ensure that the items are acquired from the original manufacturer and are procured through proper channel as advised by the original manufacturer.
 3. Different models/ prices offered for a single item by the same bidder shall be considered as alternate bid and shall be non-responsive.
 4. All reservations in SBDs shall be submitted in writing in the pre-bid meeting by authorized person/representative of the firm.

5. Rates will be valid till the completion of project.
6. The schedule for supply of goods shall be as under:
 1. Within 90 days from the date of issuance of supply order by the Purchasing Agency for items to be imported.
 2. Within 60 days from the date of issuance of supply order by the Purchasing Agency for items to be locally manufactured.
 3. Within 30 days from the date of issuance of supply order by the Purchasing Agency for items to be locally available
7. The Penalty on late supply of goods shall be charged as under
 1. Penalty @ 2% for late supply up to 15 days.
 2. Penalty @ 5% for late supply beyond 15 days

NOTE: No additional or supporting documents will be entertained after bid opening.

**GAJJU KHAN MEDICAL COLLEGE
MEDICAL TEACHING INSTITUTE
SWABI**

4. INVITATION FOR BIDS

Dean / CEO, **GAJJU KHAN MEDICAL COLLEGE** invites sealed tenders on National Competitive Bidding for the procurement of All-in-one computer systems, Centralize UPS & IT Accessories under rule 6(2)(b) *“single stage two envelope procedure”* of KPPRA Rules 2014, from Manufacturer, Importer and Authorized Distributor registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security 2% of the total bid value in the name of Dean / CEO GKMC Swabi. An affidavit is mandatory, without indicating the figure in the technical bid that bid security is placed in the financial bid. Pre-bid meeting with the interested bidders will be held on 11-10-2024 at 11:00 AM at the office of the Manager Materials Management.

The tenders complete in all respect must reach the undersigned by 11:00 hrs. on 24-10-2024, which will be opened at 11:30 AM. On the same day in office of the Dean / CEO of the College in the presence of the procurement committee and the bidders / representatives who may chooseto attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

5. BID SECURITY

Bid security 2% of the total bid value in favor of “Dean / CEO GKMC” should be kept sealed in the financial proposal. An affidavit is mandatory without indicating the figure in the technical bid that bid security is placed in the financial proposal.

Bid security of the successful bidder will be released after submission of Performance Guarantee.

The bid security may be forfeited:

- If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- In the case of a successful Bidder, if the Bidder fails to sign the contract or to furnish performance Guarantee.

6. BID VALIDITY:

- The bids should be valid for a period of 180 days.
- In exceptional circumstances, GKMC may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

7. EVALUATION CRITERIA

The bids / proposals will be evaluated on the basis of advertisement, bid solicitation documents and the point system as specified below.

A proposal shall be rejected during the technical evaluation if the bid does not fulfill the minimum specified requirements OR if it fails to achieve the minimum score as indicated in the below mentioned table. Relevant certificates / documents must be attached.

Important Note:

- All Hardware should be one years' warranty. (Parts and services both)
- Every non-compliance will deduct 3 marks. Upon reaching 3 non-compliance, it will automatically disqualify the product.

Technical Marks: 70 (Technical Passing Marks 49)

Financial Marks: 30

Total Marks (70+30) = 100

Total Marks in Technical Criteria: 70

S #	Description	Range	Marks	Remarks
1.	Conformance to the Products Each product with 100% conformity will get 26 marks. Cumulative of products will be considered for numbering, any firm obtained below 17 marks will not be considered for further evaluation). For each deviation 3 marks will be deducted. *Technical specification as per required standards must be provided.			30
2.	Additional features of the product (02 marks for each feature)			04
3.	Years of Experience (The experience will be verified from firm registration)	Less than 01 years	03	Company profile must be attached
		01 to 02 years	06 (Max)	
4.	Performance Certificates of the Firm in relevant field i.e., IT Accessories, IT Equipment's etc. (IT Related)	01 Certificate	02	From any health care institute (Government / Private)
		02 Certificates	04	
		03 certificates	06	
		04 Certificates	08	
		05 Certificates	10 (Max)	
6.	Financial capabilities (Turnover)	02 M to 05 M	04	Relevant record /Audit Report, IT-1 or IT-2 Form showing net annual sales
		06 M to 08 M	07	
		09 M & above	10 (Max)	
7.	Annual Tax Returns of FBR (Income Tax)	of last 02 Years	05 (Max)	2.5 marks for each year
8.	Additional Warranty	01 Years	05	With Parts & Services (2.5 marks for each year)
Total Marks			70	

Passing Marks: 49

Financial Criteria (30 Marks):

S #	Parameters	Sub-Parameters	Total Marks: 30
	Price		30
		Lowest Price will get full marks. The formula to calculate the marks for the price submitted is: [Lowest Price (Fm)/Price of Bid under consideration (F)] x100 x 0.30	30

Total Marks (Technical Criteria + Financial Criteria): 100

Financial bids of only technically responsive bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned un-opened to the respective Bidders. After getting the financial score from the remaining 30 marks, the two scores will be combined to identify the best evaluated bid.

Merit Point Evaluation Methodology: Contract will be awarded to the best evaluated responsive bid which gets the maximum marks and becomes the highest ranking in the Combined Evaluation calculated through the Merit Point Average Methodology.

8. STATEMENT OF REQUIREMENT WITH SPECIFICATION

Note: The Institute has rights to increase or decrease in quantity.

Specifications of IT equipment required for new GKMC lab (as per KMU requirements)

All-in-One (AIO) PCs			
Feature	Minimum Requirements	Comments	Quantity
Display size	23 inches or above	Current Industry standard is 23 to 27 inches	50 No's
Display resolution	FHD (1920 x 1080) or higher resolution	FHD is minimum standard, UHD better for graphic	
Display Type	Non-touch LED back-lit LCD Anti-Glare, anti-reflection display, minimum 250 nits or above	IPS LED back-lit LCD preferable	
Processor	Intel Core i5, 12th generation or above or AMD Ryzen 5 4th generation or above Minimum 6 cores, 12 threads or above hyperthreading supported L3 Cache 18MB or above Dual channel memory support DDR4 or above PCIe 4 or above	Examples: Intel core i5-12400T Intel core i5-12600T Intel core i5-13400T Intel core i5-13600T AMD Ryzen 5 5600X AMD Ryzen 5 7600X Or equivalent processing power or better	
Graphics	Integrated graphics		
Storage	512GB PCIe NVMe SSD		
Memory	8 GB or above DDR4 or above		
Connectivity	Built in Wi-Fi 6 2x2 (Gig+), 802.11ax or above Bluetooth 5 or above		
Ports	Minimum ports required 4 x USB type A ports, at least 2 of them USB 3.2 or above 1x USB 3.2 type C port HDMI port (in and out) Ethernet RJ-45 (10/100/1000 gbps) Audio in/out jack DC power port (for external power adapter)		
Power	External power adapter (branded original with the AIO) with power cord		
OS	Windows 11 professional (licensed genuine)		

Built-in accessories /Accessories	Webcam 5mega pixel or above Built in speakers Built in microphone Standard USB keyboard (US keyboard layout) Standard USB mouse with scroll wheel		
Warranty	3 years replacement and repair warranty		

Note: The Quantity may be increase or decrease as per requirements.

Network equipment required for new GKMC Lab

Network Switch Managed 24 port (x 6)		
Feature	Minimum Requirement	Comments
24 port manageable non-POE giga switch (Brand: Huawei)	24 x 10/100/1000Base- T ports, 4 x GE SFP ports	Compatible models: Huawei is required for compatibility with existing infrastructure
Power	Built in AC power 100V AC to 240 V AC 50/60 HZ	
Service features	Security: password protection and user management Ethernet Loop Protection	
Warranty	3 years replacement and repair warranty	
Network switch managed POE 8 port (x4)		
8 port POE manageable giga switch (brand: Huawei)	8 x 10/100/1000BASE-T ports, 4 x GE SFP ports	
Power	100 V AC to 240 V AC, 50/60hz	
Service Features	POE switch Security: Password protection and user management Ethernet loop protection	
Warranty	3 years replacement and repair warranty	
Rack with PDU (x2)		
Wall mounted rack	Size: 4U with built in exhaust/cooling fan Power distribution Unit (PDU)	
Ethernet Cable (x 8 rolls)		
Cat 6e cable	23 AWG gauge, pure copper core Different jacket colors	
IO/Faceplate/ network points		
Ethernet RJ45 connection point	Dual connection IO Box (x100) with compatible faceplates (x100) and IOs (x 200)	
RJ 45 connectors	RJ 45 connectors (straight) (x500)	Baynet, 3M
Wireless Access Point (x 2)		
Access point Huawei	WIFI 6 or above supporting minimum 100 simultaneous connection support	Huawei for compatibility with infrastructure
Warranty	3 years replacement and repair warranty	

Power backup/UPS required for new GKMC Lab (2 x 40KVA)

UPS		
Feature	Minimum requirement	comments
General requirements	Online UPS with pure sine wave output	Pure sine wave required for electronic to avoid damage
Capacity in KVA (nominal ratings)	Flexible, should support 40KVA load	
Input voltage (V)	380/400/415 VAC 3-Phase, 4 wire	
Input frequency	50/60 Hz	
Backup Required on full load	15 minutes minimum	
Nominal output voltage (V)	220/230/240 VAC (1 phase) 380/400/415 VAC (3 Phase)	
Warranty	3-year replacement and repair warranty for controller unit 2 years repair and replacement warranty for batteries and battery banks (maximum 20% capacity decrease in warranty period)	

Miscellaneous items required

Item	Specifications	Comments
CAT 6 patch cord 1 meter (x 120)	CAT 6e patch cord pure copper core	
CAT 6 patch cord 3 meter (x 120)	CAT 6e patch cord pure copper core	
Network Tool kit	Crimping tool x 2 PVC coating stripper x 4 Punch tool x 4 Electric screw driver Pliers Tagging Tape x 10	

9. BLACKLISTMENT

Conditions for Blacklistment of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events, which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- a. Consistent failure to provide satisfactory performances.
- b. Found involved in corrupt/fraudulent practices.
- c. Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

- Failure or refusal to;
- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the GAJJU KHAN MEDICAL COLLEGE Swabi.

Procedure for blacklistment and debarment

1. Competent authority of GAJJU KHAN MEDICAL COLLEGE may on information, or on its own motion, issue show cause notice to the bidder.
2. The show because notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

10. REDRESSING OF GRIEVANCES

- a. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- b. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
- c. The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
- d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- e. Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

11. AWARD OF CONTRACT:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the GKMC Swabi.

12. PAYMENT:

- a. No advance payment will be permissible.
 - b. The payment will be made after successful supply, installation/inspection and test run of all requisite items.
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