



# **BID SOLICITATION DOCUMENTS**

**(Framework Contract FY 2024-25)**

**Printing & Panaflex Items**

**For**

**Bacha Khan Medical Complex (BKMC)-MTI, Swabi,  
Gajju Khan Medical College (GKMC)-MTI, Swabi,  
Nigar College of Nursing (NCN)-MTI, Swabi,  
THQ Hospital Topi-MTI, Swabi  
THQ Hospital Chota Lahor-MTI, Swabi**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

**Manager Material Management  
BKMC/GKMC-MTI, Swabi**

**Focal Person SSP  
BKMC-MTI, Swabi**

**Director Finance  
BKMC/GKMC-MTI, Swabi**

**Hospital Director  
BKMC/-MTI, Swabi**

## **INTRODUCTION:**

**Medical Teaching Institution (MTI) / Bacha Khan Medical Complex (BKMC)** located at Shahmansoor, **Swabi, Khyber Pakhtunkhwa** was established under Khyber Pakhtunkhwa Medical Teaching Institutions Reforms Act, 2015 to improve performance, enhance effectiveness, efficiency and responsiveness for the provision of quality healthcare services to the people of the Khyber Pakhtunkhwa,

Medical Teaching Institution (MTI) comprising Bacha Khan Medical Complex (BKMC), Gajju Khan Medical College (GKMC), Nigar College of Nursing (NCN), THQ Hospital Topi and THQ Hospital Chota Lahor invites sealed separate Item wise sealed bids from the eligible bidders for procurement of Printing & Panaflex Items through Open Competitive Bidding under rule 6(2) (a) **“Single Stage One Envelope”** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

## **INSTRUCTIONS TO BIDDERS:**

1. This Bidding procedure will be conducted in light of Framework Contract (Rule 31-A) of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.
2. The rates shall be considered for Bacha Khan Medical Complex (BKMC), Gajju Khan Medical College, Nigar College of Nursing (NCN), THQ Hospital Topi and THQ Hospital Chota Lahor-MTI, Swabi.
3. Bids complete in all respect must reach the undersigned by \_\_\_\_\_AM on \_\_\_\_\_, which will be opened at \_\_\_\_\_ hrs on the same day in the Committee room in the presence of the procurement committee and the bidders / representatives who choose to be present.
4. Each Bidder SHALL write the name of the quoted brand along with complete specifications, if NOT their bids shall not be further considered. (LIST attached)
5. All the bidders are required to provide annexure wise complete requisite documents with page marking.
6. Bidding shall be carried out for CFY 2024-25 under Framework contract in light of rule 31-A of KPPRA Rules 2014.
7. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
8. If any of the bidder requires any clarification regarding specification, Size, quality, or any other query, he may visit this Office during working hours till deadline for submission of the bids.
9. Bidders should be financially sound and have proper office, telephone number and fax number in Khyber Pakhtunkhwa.
10. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
11. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
12. The bidder must attach the original receipt along with the bidding document submitted to this institution. In case of photocopy, bank draft of equal amount must be attached.
13. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without bid security;
  - b. Received after the date and time fixed for its receipt;

- c. The tender document and the bid unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional;
  - f. The bidder is from blacklisted firm in any Federal/Provincial Govt. Deptt:
14. Usage of correction fluid & corrections will not be considered unless duly signed by the authorize person.
  15. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
  16. In case of Bid Tie, the contract will be awarded to the firm who has more experience than competitors.
  17. Bidders are required to clearly mark on the envelop as Bid for “Category Name”
  18. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the BKMC-MTI, Swabi future bids.
  19. Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.
  20. The bidders should visit the Materials Management Department during working hours to check the printing materials and formats.
  21. Due to late delivery if any loss cause to hospital will be recover from the vendors bills amount.

## Bid Security

- a. The bidders are required to submit the Bid security (refundable) drawn in favor of “Hospital Director Bacha Khan Medical Complex-MTI, Swabi.”
- b. The bid security may be forfeited:
  - i) If a Bidder withdraws its bid during the performance of the contract period i.e., 30-06-2025.
  - ii) In case of a successful Bidder, if the Bidder fails to sign the contract.

<b>S #</b>	<b>Description</b>	<b>Bid Security (PKR)</b>
1.	Printing & Pana flex Items	<b>100,000/-</b>

## Eligibility Criteria

Bidders must give compliance to the below mentioned clauses as these are mandatory to being Eligible for the bidding process. Relevant certificates / documents must be attached.

S #	Description	Remarks
-	<b>Knock Out Clauses</b>	<b>YES/NO</b>
1.	Registration with NTN /Valid Income Tax Registration/ Valid Sales Tax Registration. ✓ <i>Experience shall be counted / considered from the NTN Registration.</i>	<b>Mandatory</b>
2.	Form “A” & Press Declaration Certificate (Both)	<b>Mandatory</b>
3.	The bidder must have one-year relevant experience with any government organizations. (Purchase orders copy must be attached).	<b>Mandatory</b>
4.	This undertaking should be tender specific. Submission of undertaking on legal valid and attested stamp paper that the firm is <b>NOT BLACKLISTED</b> by any of Provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan.  (Provide copy of affidavit attached as annex in this document on non-judicial stamp paper)	<b>Mandatory</b>
5.	The bidder has <b>NOT</b> been defaulter / insolvent nor bankrupt in past from any government department or financial institution.	<b>Mandatory</b>

## **EVALUATION AND COMPARISON OF BIDS**

1. The Department will evaluate and compare the bids which have been determined to be substantially responsive (Eligibility Criteria).
2. Bids shall be evaluated against the given specifications and other terms & conditions mentioned in the Bid Solicitation Documents.
3. After preliminary examination, the responsive bidder(s) will be asked to provide the samples (Where required) of their quoted items and the same will be inspected /approved by the procurement committee including technical members.
4. Rates of those items will be considered for comparisons which approved by the procurement committee
5. The Lowest Offer will be accepted, meeting the Specification / quality needs and ensuring value for money.
6. The rates shall be valid till 30-06-2025, however may extended for another period up to maximum one year after approval from the competent authority on annual basis.
7. Alternative bids / rates mentioned in Rate Form shall not be considered and shall be rejected by the Competent Authority.

## **Other Terms & Conditions: -**

1. This Bidding procedure will be conducted in light of Framework Contract (Rule 31-A) of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.
2. All the bidders will strictly follow the rate form attached as “Annexed-A”
3. Contracts shall be confirmed through a written agreement signed between successful bidder and the BKMC-MTI, Swabi attached as “Annex-B”
4. All the bidders will sign the Affidavit attached as “Annex-C”
5. In case of a successful bidder, who repudiates the contract or fails to furnish performance and as the case may be shall proceed for blacklisting and the supply order will be placed to the Next Successful Bidder or from the alternative sources at the cost/risk of the concerned firm.
6. Bidders are advised in their best interest to maintain the required quality and not to quote for counterfeited or sub-standard items, as the inspection committee will ensure the quality of products at the time of supply of items.
7. The BKMC-MTI, Swabi shall retain the samples of firm(s) to whom the contract is awarded till completion of the supply period. However, samples of un-successful bidders shall be returned to them within seven (07) days of completion of process.
8. If any of the given specifications/parameters does not meet the required specifications, their offer will not be considered and shall summarily be rejected by BKMC-MTI, Swabi.
9. In case of repeated failure or non-supply the BKMC-MTI, Swabi reserves the right to forfeit the bid security and may proceed for debarment / blacklisting.
10. Each Items supplied shall strictly conform to the Schedule of Requirements and to the Technical Specifications prescribed by the BKMC-MTI, Swabi against each item.
11. The Unit Cost agreed in the Price Schedule (Rate Form), is inclusive of all taxation and costs associated with transportation and other agreed incidental costs.
12. If the successful firm fails / delays in performance of any of the obligations, under the Contract / Letter of Acceptance, violates any of the provisions of the Contract / Letter of Acceptance, commits breach of any of the terms and conditions of the Contract / Letter of Acceptance or found to have engaged in corrupt or fraudulent practices in competing for the award of contract / Letter of Acceptance or during the execution of the contract / Letter of Acceptance, the institution may without prejudice to any other right of action / remedy it may have, blacklist the bidder, either indefinitely or for a stated period, for future tenders in public sector, as per provision of KP Procurement Rules, 2014.



13. In case of a successful bidder, who repudiates the contract or fails to furnish performance and as the case may be shall proceed for blacklisting and the work order will be placed to the Next Successful Bidder or from the alternative sources at the cost/risk of the concerned firm.

***Delivery of Items.***

***The Supplier will be bound to deliver the items within thirty days of issuance of purchase order. In case the supplier delays in performance of any of the obligations. Penalty rate of Two percent (2%) will be charged up to 15 days and beyond 15 days penalty will be charged (5 %).***

**Award of Contract:**

Contracts shall be confirmed through a written agreement signed between successful bidder and the BKMC-MTI, Swabi attached as “Annex-B”.

**Payment:**

- i. Payment will be made within 30 days of after inspection by the end user / procurement subject to the availability of funds.
- ii. No advance payment will be permissible.
- iii. The payment will be made after successful supply, installation and inspection of all requisite items.
- iv. Payment of the bills will be subject to the deduction of government taxes.

**Bid Security: -**

The bid security shall be retained till the closing of the contract period i.e., 30-06-2025, from the successful bidders.

**BID FORM AND PRICE SCHEDULES****Price Schedule in Pak. Rupees (including all applicable taxes)**

**Note: - All the bidders are required to follow the following pattern while preparing financial bids.**

Name of Bidder \_\_\_\_\_

<b>S #</b>	<b>Item Description</b>	<b>Brand Name</b>	<b>Unit</b>	<b>Per Unit Rate offered Without GST</b>	<b>Per Unit Rate offered including GST</b>	<b>Remarks</b>
				In figures	In Figures	

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

**FRAMEWORK CONTRACT (FORMAT)**

THIS FRAMEWORK CONTRACT is made and agreed today on 00 day of Month, 2024 between **Hospital Director Bacha Khan Medical Complex-MTI, Swabi Khyber Pakhtunkhwa** (*hereinafter referred to as the BKMC-MTI or the first party*) and **M/s XYZ**, (*hereinafter referred to as the Contractor or the second party or he/she, which expression, unless repugnant to the context, means and includes their legal heir/s, successors-in-interest, assignee/s and legal representative/s*) that: WHEREAS the BKMC-MTI, Swabi has made an open competitive bidding for selection and rate contracting for supply of (*xyz item/s*) (*hereinafter referred to as goods*).

In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) the Bid Form and the Price Schedule submitted by the Bidder;
- (b) the Schedule of Requirements;
- (c) the Technical Specifications;
- (d) the General Conditions of Contract;
- (e) the Special Conditions of Contract; and
- (f) the Board's Notification of Award.

The following items have been selected under framework contract till 30-6-2025 from the date of signing of contract, however extendable to another year up-to a maximum of One Year.

S #	Item Name with Specifications	Unit Description Per Unit / Per Liter / Per Box / other	Approved rate	Remarks
1.				
2.				
3.				
4.				
5.				

**Both the parties agreed that: -**

1. The approved prices of all individual items (mentioned above) quoted in the financial bids shall remain valid till 30-06-2025.
2. During the currency of the contract, the supplier will be bound to deliver the items of the approved quality at its designated center from time to time at the approved rates within Thirty days of the receipt of Purchase Order. In case of failure, the department reserves the right to impose the penalty 2 % up to 15 days and beyond 15 days 5 % penalty will be charged.
3. You will NOT claim or charge transportation, loading / unloading, labor or any other charges related to or in the name of logistics, accidents, insurance, freight, etc.
4. The Unit Cost agreed in the Price Schedule (Rate Form), is inclusive of installation, testing, commissioning, all applicable taxes and costs associated with transportation and other agreed incidental costs.
5. Bill for payment in triplicate along with all other relevant and required documents shall be submitted by the 2<sup>nd</sup> Party to the BKMC-MTI, Swabi immediately after complete supply of stock. The Bidder shall be bound to pay all sorts of government taxes, duties and stamp duties, imposed earlier or during the financial year by the Government of Pakistan or by the Provincial Government of Khyber Pakhtunkhwa on any supplied / purchased item.
6. The payment will be made by the center within one month of the completion of the supply/inspection, however in case of non-availability of budget the center will make payment after releasing of budget from the competent authority.
7. In case of the situation related to Force Majeure, the party-B may inform the BKMC-MTI, Swabi in writing about the situation immediately without delay along with solid proof through the fastest, lawful and available means of communication, but not through the electronic mail, and request the Board for the grant of extension in the supply period.
- 8.. In case your firm repudiates the contract, bid security will be forfeited, the BKMC-MTI, concerned center reserve the rights to proceed for debarment / blacklisting under the relevant law.

Signature:

Hospital Director BKMC-MTI

Swabi, KPK.

Signature:

M/s XYZ

Name:

Designation:

CNIC No.

Stamp:

WITNESS NO. 1

Signature:

Name:

Designation:

CNIC No.

WITNESS NO. 2

Signature:

Name:

Father's Name:

Address:

CNIC No.

## AFFIDAVIT / UNDERTAKING

### Important Note:

All the bidders must submit the original affidavit on non-judicial stamp paper of Rs.100/- (Rs. One Hundred) attached with technical bid at the time of bid submission on the following format.

I, \_\_\_\_\_ Owners / Director / Legal Attorney / Accredited representative of M/s \_\_\_\_\_, solemnly declare that,

1. M/s \_\_\_\_\_ have read the contents of the Bidding Document and have fully understood it.
2. That the financial instruments, statements of facts, data and documents being submitted by M/s \_\_\_\_\_ for the *IFB No.04/Goods/Sep,2022* are true, genuine and correct.
3. Undertakes that information being submitted is correct and true, and that any false information shall lead to disqualification at any stage.
4. M/s \_\_\_\_\_ is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan.
5. Bid Security (in original) is placed in the financial bid.
6. In case we fail to comply any of the aforesaid conditions or the documents submitted by M/s \_\_\_\_\_ is found false/forged, our tender will be cancelled forfeiting the Bid Security amount and debarring us from participation in future tenders of Medical Teaching Institution Bacha Khan Medical Complex, Khyber Pakhtunkhwa, for a period of one year.

**Signature with Seal of the Deponent (bidder)**

## List of Items with Specification

<b>Registers</b>			
S. #	ITEMS NAME	Size	DESCRIPTION
1	Blood Taking Register	13 x 8.5 inch	75-gram 300 leafs with Hard Binding
2	Dispatch Register	13 x 8.5 inch	75-gram 300 leafs with Hard Binding
3	Diary Register	13 x 8.5 inch	75-gram 300 leafs with Hard Binding
4	House Job Register	11 x 8 inch	75-gram 100 leafs with Serial number & Hard Binding
5	Stock Register	13 x 8.5 inch	75-gram 300 leafs with Hard Binding
6	Expense Register	13 x 8.5 inch	75-gram 300 leafs with Hard Binding
7	Admission Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
8	Laboratory Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
9	Daily Attendance Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
10	Post Mortem Pad	8.5 x 13 inch	80 gram 180 leafs
11	ECHO Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
12	Day and Night Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
13	Round Book Register	13 x 8.5 inch	75 gram 100 leafs with Hard Binding
14	Blood Issued Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
15	Medico legal Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
16	OT Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
17	Incident Report Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
18	Weapon Recovery Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
19	Vehicle Entry Register	9 x 6 inch	Carbonized 200 leafs
20	Hostel Visitor Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
21	Ambulance Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
22	Weapon Handing and Taking over Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
23	Police Patient Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
24	Operation Book Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
25	Hand Over / Taking Over Register	13 x 8.5 inch	75gm 300 leafs with hard binding
26	Laundry Register	13 x 8.5 inch	75gm 300 leafs with hard binding
27	Bio-Medical Engineering Book	A4	75gm Carbonized 200 leafs
28	Sehat Sahulat Program Indent Book	Half A4	75gm Carbonized Triplicate copy 300 leafs with serial Number
29	Sehat Sahulat Program Indent Book (IBP)	Half A4	75gm Carbonized Triplicate copy 300 leafs with serial Number
30	Dak Book	8.35 x 6.5 Inch	75 gm 100 leaf with serial Number
31	Log Book for House Officers	8 x 11 Inch	300 gm Card Title Page and 80 gm 166 Pages
32	Log Book	A4 Half	75 gm 100 Pages with hard binding
33	Indent Book	A4	75 gm 100 leaf with serial Number
34	Log Book Any Other	A4	75 gm 100 Pages with hard binding
35	Indent Book	A4	75 gm Carbonized copy 200 leafs with serial Number
36	Local Purchase Book	A4	75 gm Carbonized Triplicate copy 300 leafs with serial Number
37	Receipt Book	8.35" x 3.75"	75 gm 2 Nos on each leaf (200 leafs) with serial Number

38	Pharmacy Department Min Book	A4	75-gram 1 side printing
39	Any other Register	13 x 8.5 inch	75 gm 300 leaf with hard binding
40	Maintenance Book	6x8	75gm carbonized 200 leafs
41	Death Certificate Register	A4	75 gram 100 leafs with Hard Binding
42	Breakage Book Register	13 x 8.5 inch	75 gram 200 leafs with Hard Binding
43	Usage of Radio Pharmaceuticals Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
44	Hostel Outgoing & incoming Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
45	Supervisor's Patrolling Register	13 x 8.5 inch	75-gram single side printing 300 leafs with hard binding
46	Daily Expense Register for Medical Cylinder	13 x 8.5 inch	75-gram single side printing 300 leaf with hard binding
47	Handover & Takeover Charge of Oxygen Plant Register	13 x 8.5 inch	75-gram single side printing 300 leaf with hard binding
48	Emergency OT Register	14.5 x 10	75-gram Landscape Page-1 & Page 2 Printing 150 Leaf with Hard binding
49	Emergency Trauma Room Register	14.5 x 12	75-gram Landscape Page-1 & Page 2 Printing 150 Leaf with Hard binding
50	Referral Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
51	ETT Entry Register	13 x 8.5 inch	75 gm 500 Leaves with hard binding
52	Any Other Book	Half A4	75 gm 100 Pages with hard binding & Serial Number
53	Any Other Book	A4	75 gm 100 Pages with hard binding & Serial Number
54	Any Other Book	A4	75gm carbonized 200 leafs with Serial Number
55	Any Other Book	A4 Half	75gm carbonized 200 leafs with Serial Number
56	Any Other Book	A4 Half	75gm Carbonized Triplicate copy 300 leafs with serial Number
57	Any Other Book	A4	75gm Carbonized Triplicate copy 300 leafs with serial Number

## Forms

S. #	ITEMS NAME	Size	DESCRIPTION
1	CPR Record Form	13 x 8.5 inch	Carbonized 200 leafs Duplicate Pad
2	Lab Requisition form (basic Metabolic Chemistry/ Hematology, Microbiology)	A4 Half	75-gram 200 Pages Pad
3	Consultation Record	A4	Carbonized 200 leafs Duplicate Pad
4	Consultant Request	A4	Carbonized 200 leafs Duplicate Pad
5	Musculoskeletal Assessment Form	A4	75-gram 1 side Printing
6	Neurological Assessment Forms	11.5 x 18 inch	75-gram 2 side Printing
7	Cerebral Palsy Assessment Forms	11.5 x 18 inch	75-gram 2 side Printing
8	Birth Certificate	A4	75-gram Single Side Printing
9	In-patient/ Wards/ ICU Assessment Forms	11.5 x 18 inch	75-gram 2 side Printing
10	Gynae Assessment Forms	A4	75-gram 1 side Printing
11	Back Exercise Programmer Information	A4	115 Art Paper 4 Color Printing
12	Physiotherapy notes continuation sheet	A4	75-gram 2 side Printing
13	General Anesthesia Form	A4	75-gram 1 side Printing



14	Dialysis Flow Sheet	A4	75-gram 1 side Printing
15	Consent Form	A4	75-gram 1 side Printing
16	Obstetrics History Form	A4	75-gram 1 side Printing
17	Diagnostic Radiology Consultation Request	A4	Carbonized pad 200 leafs including Duplicate page
18	Interventional Radiology	A4	Carbonized pad 200 leafs including Duplicate page
19	Computerized Tomography order Requisition	A4	Carbonized pad 200 leafs including Duplicate page
20	Non-Invasive Cardiology Procedure Requisition	A4	Carbonized pad 200 leafs including Duplicate page
21	Transesophageal Echocardiogram (Tree) Requisition	A4	Carbonized pad 200 leafs including Duplicate page
22	Anatomic Pathology/CV Requisition	A4	Carbonized pad 200 leafs including Duplicate page
23	Blood and Blood Components order sheet	A4	Carbonized pad 200 leafs including Duplicate page
24	Diabetes foot screening & Risk Stratification Form	A4	75-gram 1 side Printing
25	Blood Sugar Level Checking Performa	A4	75-gram 1 side Printing
26	Cardiovascular Anesthetic Form	A4	75-gram 1 side Printing
27	Any Other Pad	A4	Carbonized pad 200 leafs including Duplicate page with serial Number
28	Any Other Pad	A4	75 gm 100 leaf with serial Number
29	Any Other Pad	Half A4	75 gm 100 leaf with serial Number
30	Any Other	A4	Carbonized paper
31	Any Other	A4	75 gm Single side printing Different Colors
32	Any Other	A4	75 gm Double side printing Different Colors
33	Any Other	A4	75 gm Single side printing
34	Any Other	A4	75 gm Double Side Printing
35	Any Other	half of A4	75 gm Single side printing
36	Gate Pass	A4	Carbonized 200 Leaf's
37	OPD Room Quality Checklist	A4	75 gram (One Side Printing)
38	Patogram	A4	75 gram (One Side Printing)
39	Admission Performa (Inpatient Department)	A4	75 gram (one Side Printing)
40	Patient Transfer Checklist	A4	75 gram (one side printing)
41	Mews chart	A4	75-gram color printing (one side)
42	Full CMR Folder for Gynae Labor Room (Including necessary forms)	A4	1. Confidential file 300 gm Art Card 4 color printing
			2. Admission order (75 gm)
			3. History & Physical Examination 75 gm
			4. Past History & Previous Hospitalization 75 gm
			5. Physical Examination 75 gm
			6. Treatment Sheet 75 gm
			7. Physician Note 75 gm
			8. Physician Progress Record 75 gm

			<ul style="list-style-type: none"> <li>9. Consultant Round Notes 75 gm</li> <li>10. Partogram 75gm</li> <li>11. Consent for Medical &amp; Surgical 75 gm</li> <li>12. Operation Delivery Notes 75 gm</li> <li>13. Baby Notes 75 gm</li> <li>14. Nursery Proforma 75 gm</li> <li>15. Nurses Notes 75 gm</li> <li>16. Nursing Assessment 75 gm</li> <li>17. Medication Administration Record 75 gm</li> <li>18. Graphic Chart 75 gm</li> <li>19. Patient Activity Check List 75 gm</li> <li>20. Safety Check List for Child Birth 75gm</li> <li>21. Discharge Summary75 gm Carbonized (2 copies)</li> <li>22. Clip Fastener</li> </ul>
43	Full CMR Folder General (Including Necessary Forms)	A4	<ul style="list-style-type: none"> <li>1. Confidential file 300 gm Art Cart 4 color printing</li> <li>2. Admission order (75 gm)</li> <li>3. History &amp; Physical Examination 75 gm</li> <li>4. Physician Note 75 gm</li> <li>5. State Dose 75 gm</li> <li>6. Treatment Sheet 75 gm</li> <li>7. TMO Progress Record 75 gm</li> <li>8. Follow up Sheet for Investigations 75 gm</li> <li>9. Daily Progress Report &amp; Round Orders 75 gm</li> <li>10. Consultant Round Notes 75 gm</li> <li>11. Nursing Assessment 75 gm</li> <li>12. Nurses Notes 75 gm</li> <li>13. Medication Administration Record 75 gm</li> <li>14. Graphic Chart 75 gm</li> <li>15. Blood Sugar Chart 75 gm</li> <li>16. Patient Activity Check List 75 gm</li> <li>17. Consent for Medical &amp; Surgical Procedure 75 gm</li> <li>18. Call for Consultation 75 gm</li> <li>19. Daily Fluid Balance Record 75 gm</li> <li>20. Discharge Summary75 gm Carbonized (2 copies)</li> <li>21. Clip Fastener</li> </ul>
44	Trauma Flow Sheet	A4	75-gram 2 side printing 100 leave per pad
45	Management Plan	A4	75-gram 1 side Printing

46	Insulin Regimen	A4	75-gram 1 side Printing
47	Flow Sheet	18" x 23"	80-gram 2 side printing
48	Blood Deposit Receipt	Half of A4	75gm one side printing
49	ADMINISTRATION PAD	A4	80-gram 100 leaf
50	ADMINISTRATION PAD	A4	100-gram 100 leaf
51	Baby Notes	A4	75-gram 1 side Printing
52	Blood Sugar Level Checking Performa	A4	75-gram 1 side Printing
53	Cardiovascular Anesthetic Form	A4	75-gram 1 side Printing
54	General Anesthesia Form	A4	75-gram 1 side Printing
55	Pre-Anesthesia Form	A4	75 gm 2 side printing
56	Cardiac History Sheet (Nuclear Cardiology)	A4	75gm 1 side printing
57	Vehicle Requisition Slip	Half of A4	75 gm Carbonized copy with hard binding
58	Housekeeping Pad	A4	75 gm Carbonized copy with hard binding
59	Room Quality Check List form	A4	75 gm single side printing
60	Tender form	Legal	75 gm single side printing
61	Emergency Ultrasound Report Pad	A4	75-gram single side printing 100 leafs per pad
62	Ultra Sound Report Form	A4	75 gm single side printing

### Confidential Files

S. #	ITEMS NAME	Size	DESCRIPTION
1	Confidential File cover	19" x14"	300 gm Art Card 4 color printing
2	History & Physical Examination	A4	75-gram 1 Color Printing
3	Physical Examination	A4	75-gram 2 side Printing
4	Physician Note	A4	75-gram 2 side Printing
5	Color Card	A4	210-gram Art Card
6	Art Card	A4	210-gram Art Card Printed
7	Art Card	Half A4	210-gram Art Card Printed
8	Discharge Summery	A4	75 gm Carbonized (3 copies)
9	Admission Order	A4	75 grams carbonized (2 Copies)
10	Physician Order	A4	75gm Carbonized
11	Physician Progress Record	A4	75-gram 2 side printing
12	Graphic Chart	A4	75-gram 2 side printing
13	Medication Administration Record	A4	75-gram 2 side printing
14	Nurses Notes	A4	75-gram 2 side printing
15	Nursing Assessment	A4	75-gram 2 side printing
16	Diabetic Chart	A4	75-gram 2 side printing
17	Consent for Medical Surgical	A4	75-gram 2 side printing
18	Pre-Operating Check form	A4	75-gram 2 side printing
19	Daily Fluid Balance Record	A4	75-gram 2 side printing
20	Patient Activity Check List	A4	75-gram 2 side printing
21	Nursery Performa	A4	75-gram 2 side Printing
22	Operation Notes	A4	75-gram 1 side Printing
23	Operation Delivery Notes	A4	75gm 1 side printing
24	Any Other	A4	80 gm 2 side printing
25	Any other	A4	80gm single side printing
26	Any other	A4	Carbonized

27	Case Summary	A4	75-gram 1 side Printing
File Covers			
S.No	ITEMS NAME	Size	DESCRIPTION
1	File Cover Printed BKMC/GKMC/NCN/THQ Hospital Topi/THQ Hospital Chota Lahor	14" x 22"	230-gram ALBASTER 1 Color Printing
2	Confidential File	19" x 14"	300 gm Art Card 4 color printing
3	Radiology File Cover	12" x 18"	300 gm Art Card 4 Color Printing with pocket
4	Sehat Card File Cover	12" x 18"	300 gm Art Card 4 Color Printing with pocket
5	IBPP File Cover	12" x 18"	300 gm Art Card 4 Color Printing with pocket
6	Any Other File Cover	12" x 18"	300-gram Art Card with pocket
Other Items			
S. #	ITEMS NAME	Size	DESCRIPTION
1	OPD CHIT (Blue)	A4	80-gram 3 Color
2	OPD CHIT (Red)	A4	80-gram 2 Color
3	OPD CHIT (Blue)	A4	100-gram 3 Color
4	OPD CHIT (Red)	A4	100-gram 2 Color
5	Prescription pad for IBPP	A4	80gm Fine quality 100 Leaf
6	IBPP Chit	A4	100-gram fine quality 100 leaf
7	House Job Certificate	A4	260-gram Art Card 4 color printing
8	Flex	per sqft	350 gram per square feet
9	Flex	per sqft	450 gram per square feet
10	Appreciation Certificate	A4	260-gram Art Card 4 color printing
11	Any Other Certificate	A4	260 gm Art Card 4 color printing
12	Emergency Registration Token	2.5" x 1.9"	75-gram 100 leaf with serial number
13	OPD Registration Token	2.5" x 1.9"	75-gram 100 leaf with serial number
14	CT Scan Envelope with Logo and Text	14" x 17"	100 gm
15	Envelope with Logo and Text	10" x 12"	100 gm
16	Envelope with Logo and Text	8" x 10"	100 gm
17	Envelope with Logo and Text	A4	100 gm
18	Envelope with Logo and Text	Legal	100 gm
19	Envelope with Logo and Text	9" x 4.5"	100 gm
20	Cloth Line Envelope with Logo and Text	A4	As Per Approved Sample
21	Cloth Line Envelope with Logo and Text	Legal	As Per Approved Sample
22	Acrylic Board	24 x 48	5 mm Sheet
23	Acrylic Board	12 x 18	5 mm Sheet
24	Acrylic Board	24 x 48	8 mm Sheet
25	Acrylic Board	12 x 18	8 mm Sheet
26	Safety Box BKMC/GKMC/THQ Topi/THQ Chota Lahor/NCN Printed & Logo	Standard Size	Safety Board/Card Board
27	Year Book	A4 (8.3"x11.7")	Art Paper 20 Leafs Book
28	Year Book (Loose Page)	A4 (8.3"x11.7")	Art Paper Double Side Printing
29	Visiting Card	Standard Size	As Per Approved Sample

## Cardiology Department Forms

S#	NAME OF ITEM	SIZE	DESCRIPTION
1	Cardiac History Sheet (Nuclear Cardiology)	A4	75gm 1 side printing
2	Register for Radiation Survey	A4	75gm 2 side Printing 300 Leaf with hard binding
3	Usage of Radio Pharmaceuticals Register	13 x 8.5 inch	75 gram 300 leafs with Hard Binding
4	Molybdenum Breakthrough Register	A4 (Landscape)	75 gm Single side printing 100 leafs
5	Package Receipt Form Register	A4 (Landscape)	75 gm single sided printing 100 leafs
<b>Stickers</b>			
1	Car Parking Stickers	4.5" x 2"	Sticker
2	Calibration Stickers	3.5" x 2"	Sticker
3	Embossed Stickers	Standard Size	Sticker
4	Apparatus Maintenance Stickers	5"X4"	Sticker
5	Printed Stickers	A4 Size	Sticker
6	Printed Stickers	A4 Half Size	Sticker
7	Printed Stickers	13mm x 34mm	Sticker
8	Printed Stickers	6"x4"	Sticker
9	Printed Stickers	4"x3"	Sticker

### Panaflex Items

S.no	Items Name	Specification	Price
01	Pana flex	Star shine 400grams per square foot	Per square foot
02	Iran sign Board	Iran frame sign board front light with Pana flex (star shine 400 grams 20-gauge iron	Per square foot
03	Wood sign Board	Wood frame sign board front light with Pana flex (star shin 400 grams with wood frame)	Per square foot
04	Roller up Standee	Roller up standee with star Pana flex 400 grams	Per square foot
05	X Standee	X Standee with star Pana flex 400 grams	Per square foot
06	Pana Flex (Back light)		Per square foot

#### Note:

- *Samples Should be called from the first lowest bidder if failed or unsatisfactory will be rejected, and will be called from the Second Lowest Bidder.*
- *All Supplies are subjected to acceptance by inspection committee.*
- *All the Suppliers are advised to strictly follow the BKMC-MTI prescribed format (i.e. Serial Number wise) for quoting their prices to avoid any ambiguity.*