



**MEDICAL TEACHING INSTITUTE-BACHA KHAN MEDICAL COMPLEX
SWABI
(MTI-BKMC) SWABI**

**BID SOLICITATION DOCUMENTS
FOR
MEDICAL GASES & OTHER RELATED ITEMS
For The Year 2024-25**

**Manager Material Management
BKMC/GKMC-MTI, Swabi**

**Medical Gases Supervisor
BKMC/GKMC-MTI, Swabi**

**Hospital Director
BKMC-MTI, Swabi**

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INTRODUCTION:

Medical Teaching Institution MTI-Bacha Khan Medical Complex Swabi invites sealed bids from the eligible bidders (Manufacturers/Importers) for the procurement of Hospital Medical Gases. Open Competitive bidding under rule 6(2) (b) “*Single Stage Two Envelope*” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority KPPRA Rules 2014.

<i>Description</i>	<i>Dates</i>
<i>Pre-bid meeting</i>	<i>13-06-2024</i>
Last date and time for Bid submission	<i>25-06-2024</i>
Bid Security	<i>1,000,000/-</i>

INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of BKMC-MTI.
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked “1-Technical Bid” and “2-Financial Bid” which should be packed in one outer sealed envelope.
3. The technical bids will be opened on **25-06-2024** at **11:30 AM** in presence of the bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
4. Pre-bid meeting with the interested bidders will be held on the above mention time and date in the Administration Block of the Institution.
5. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
6. All the bidders are required to provide annexure wise complete requirements with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
7. The bid should be complete in all respect and must be signed by the bidder.
8. For any query, clarification regarding Services / Bid Solicitation Documents (BSD), the applicants may send a written request at least one day prior to the opening date.
9. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for

submission of bids. Withdrawn bids will be returned unopened to the Bidders.

10. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without bid security/CDR;
 - b. Received after the date and time fixed for bid submission;
 - c. The tender document and the bid is unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional;
 - f. The offer is from blacklisted firm;
 - g. Bid must be typed; hand written contents shall NOT be accepted;
 - h. Bid found in violation of condition mentioned in tender notice or BSD.
11. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
12. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
13. The bidder submitting bid in the name different from his own will be summarily rejected.
14. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department. NTN having Professional tax.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any institution duly attested by Oath Commissioner/Notary public.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.
- If the bidder provides details concerning his qualifications as false/incorrect or incomplete.

GENERAL CONDITIONS: -

1. BKMC Swabi shall evaluate the proposal as per evaluation criteria set out in these documents.
2. Alternative bid via single bid shall not be considered and shall be rejected.
3. At any time prior to the deadline for submission of bids, BKMC Swabi may, for reason to be recorded, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by addendum. However, after bid opening no alteration in bid documents shall be allowed.
4. If a bid is not substantially responsive, it will be rejected for the said bidding.
5. MTI / BKMC Swabi may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, Bacha khan Medical Complex Swabi invites sealed tenders under National Competitive Bidding for the procurement of Hospital Medical Gases & Related Items for the year (2024-25) for Hospital, under rule 6(2)(b) “single stage two envelope procedure” of KPPRA Rules 2014, Authorized Dealers.

The bidders are required to submit bid security Rs-1,000,000/- of the quoted price shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of Hospital Director, Bacha khan Medical Complex. An affidavit is mandatory, figure in the technical bid that bid security is placed in the financial bid.

The tenders complete in all respect must reach the undersigned by **25-06-2024 at 11:00 AM**, which will be opened at **11:30 AM**. on the same day in committee room of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

BID Security

Bid security from the account of the firm/bidder/contractor. Bid security Rs-1,000,000/- of the bid Value (refundable) drawn in favor of “Hospital Director BKMC Hospital” should be kept sealed in the financial proposal. An affidavit is mandatory in the technical bid that bid security is placed in the technical proposal.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract

BID VALIDITY:

- i) The bids should be valid for a period of 180 Days from the date of opening.
- ii) In exceptional circumstances, after recoding the reasons, BKMC Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

SPECIFICATIONS OF HOSPITAL MEDICAL GASES AND RELATED ITEMS

S. No	Item Description	Price
1	Liquid Medical Oxygen M ³ Supply of Liquid Medical Oxygen to Bacha khan Medical Complex Swabi	
Compressed Medical Gases		
2	Refilling of Medical Oxygen Cylinder Size 240 cft on 2000 psi	
3	Refilling of Medical Oxygen Cylinder Size 48 cft on 2000 psi	
4	Refilling of Medical Oxygen Cylinder Size 24 cft on 2000 psi	
5	Refilling of Compressed air Cylinder Size 240 cft on 2000 psi	
6	Refilling of Compressed Nitrogen Cylinder Size 240 cft on 2000 psi	
7	Refilling of N2O Cylinder Size 16200 Liters	
8	Refilling of N2O Cylinder Size 1620 Liters	
9	Refilling of CO2 Gas	
10	Cylinder valve for Oxygen, Nitrogen, Air, Nitrous Oxide imported	
11	Hydraulic Testing of Cylinder	
12	Painting of Cylinder	
13	Brand New Cylinder Size 240 cft	
14	Brand New Cylinder Size 48 cft	
15	Brand New Cylinder Size 24 cft	
16	Flow meter for wall mounted	
17	Flow Meter for Cylinder	

1. Only the original manufacturers of Medical Gases will be allowed to participate in the tender.
2. It is mandatory for the participating firms to be the manufacturers of all the medical gases, namely liquid medical oxygen, nitrous oxide, compressed medical oxygen and air and must be the manufacturer of all the afore said gases.
3. The VIEs tanks must be adequately sized as per HTM (Healthcare Technical Memorandum)

Product Specifications:

The firms shall supply medical gases as EU/US pharmacopeia standards. Following documents are required for respective gases. (Can be provided on company letter head)

1. Medical Oxygen: Certificate of Conformity/ Purity Certificate
2. Nitrous Oxide: Certificate of Analysis/ Purity Certificate
3. Nitrogen: Certificate of Conformity/ Purity Certificate

SPECIAL CONDITIONS OF THE CONTRACT: -

1. If any of the given specifications/parameters do not meet the required specifications, their offer will not be considered and shall summarily be rejected.
2. In case of a successful bidder, who repudiates the contract or fails to furnish contract and as the case may be shall proceed for blacklisting and the work order will be placed to the Next Successful Bidder or from the alternative sources at the cost/risk of the concerned firm
3. The supply shall be authenticated by quality assurance department of BKMC and end user/inspection Committee.
4. Facility of filling of Medical Gases Cylinders (delivery & picking up) shall be provided at BKMC, THQ TOPI Hospital and THQ CHOTA LAHOR Hospital as well.
5. All bidders shall comply with code of ethics formulated by KPPRA
6. Successful Bidder will install digital scale on VIE tank as well as load cell to be installed.
7. Incase of ban imposed on new tender initiation by Government, the contract agreement is extendable till the ban is revoked from new tender initiation and its finalization.

Evaluation Criteria for Procurement of Hospital Medical Gases & Related Items

Total Marks (Technical Criteria + Financial Criteria): TM: 70 + 30 =100

(Technical Evaluation Marks: 70)

Technical Evaluation Criteria		
Mandatory Requirements		
Parameter	Requirements	Obtained
Is your Firm Currently Blacklisted by any Government /Semi Government	No	
Certificate of Analysis /Purity Certificate	Yes	
Has your Firm Successfully Commissioned Hospital Project in Pakistan of Similar nature	Yes	
Category Based Requirement		
Description	Marks	Obtained
Type of Firm	15	
Private LTD (Manufacturer)	15	
Partnership	7	
Average Annual Turnover in last 3 years	10	
More than or Equal to 100 million	10	
(Pleas Provide relevant document as evidence. Attached audit report or Bank statement		
Maximum Amount of Medical Gasses	10	
Work order Awarded in last three year		
Rs 75 million to 100 million	10	
Rs 50 million to 74 million	5	
Rs 20 million to 49 million	2	
Medical Gases Work	10	
Experience		
Over 10 years	10	
Between 8 to 10 years	5	
Less than 8 years	2	
Distance from BKMC	15	
Within 150 KM	15	
Within 200 KM	7	
More than 250 KM	3	
Highest Qualification of Engineering	10	
Bachelor Level (10 Person)	10	
Bachelor Level (05 Person)	5	
Total Marks	70	

Financial Criteria (30 Marks):

S #	Parameters	Sub-Parameters	Total Marks: 30
	Price		30
1		<p>Lowest Price will get full marks.</p> <p>The formula to calculate the marks for the price submitted is:</p> <p>[Lowest Price (Fm)/Price of Bid under consideration (F)] x100 x 0.30</p>	30

Total Marks (Technical Criteria + Financial Criteria): 100

Financial bids of only technically responsive bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned un-opened to the respective Bidders. After getting the financial score from the remaining **30** marks, the two scores will be combined to identify the best evaluated bid.

Merit Point Evaluation Methodology: Contract will be awarded to the best evaluated responsive bid which gets the maximum marks and becomes the highest ranking in the Combined Evaluation calculated through the Merit Point Average Methodology which puts greater emphasis on non-price factors like stringent global certifications on Conformance Specifications (i.e., meeting the required technical specifications), Performance Specifications (i.e., meeting the requirements the product is designed for) leading to customer satisfaction verification, certifications of the technical staff, provision of maintenance & services and post-warranty services etc

BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklistment of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed;
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Bacha Khan Medical Complex MTI Swabi.

Procedure for blacklisting and debarment

1. Competent authority of Bacha Khan Medical Complex MTI Swabi may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

REDRESSING OF GRIEVANCES

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /BKMC Swabi duly attested by the Oath Commissioner/Notary Public.

Payment:

The payment will be made 100% after presentation of the delivery/completion/execution report of the contract and all other works described in Contract. All applicable taxes / duties admissible at the time of payment will be deducted at source.

Terms & Conditions

- The bidder must register with Income / Sales Tax Department
- No advance payment will be permissible.
- The payment will be made after successful supply and inspection of all requisite items.
- The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.