



OFFICE OF THE MANAGER MATERIAL MANAGEMENT
Bacha Khan Medical Complex / Gajju Khan Medical College-MTI, Swabi



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Date: 14 / 02 / 2023

MINUTES OF THE PRE-BID MEETING

A meeting of the Pre-Bid of “Orthopedic Implant Devices & Stationery items (leftover)” was held on 09-02-2023, at 11:30 AM in the Office of the Manager Materials Management.

The Following Officers Attended the Meeting.

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| 1. Rep: of Hospital Director | BKMC/GKMC |
| 2. Associate Medical Director/End User | BKMC/GKMC |
| 3. Manager Materials Management | BKMC/GKMC |

The meeting started with recitation of the Holy Quran. The Manager Materials Management briefed the Committee regarding the tender.

- Two Bidders participated in the meeting.
- After detailed discussion with bidders regarding the tender it was decided that the following mandatory points have to be added in the bid solicitation documents Page No. 07.

S.No.	Before Pre-Bid Meeting`	After Pre-Bid Meeting
01.		Valid Certificate of ISO 13485 for imported items.
02.	Valid Drug Registration Certificate issued by DRAP (for quoted items)	Valid Drug registration certificate issued by DRAP for imported items. (Not mandatory for local items)
03.	The bidder must have relevant experience.	Relevant purchase orders along with delivery challan / performance certificate.
04.		The manufacturers have to clearly mention on their letter pad for all 316L (Stainless steel quality materials).

- Moreover, the following clauses/points are added/amended to bid solicitation documents Page No. 57.

S.No.	Before Pre-Bid Meeting`	After Pre-Bid Meeting
01.	Samples may be called from the lowest bidder	Samples should be called for inspection from the lowest bidder.
02.		In case, samples found unsatisfactory/rejected then, samples will be called from the second lowest bidder.



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03.	The bidders must have to provide the samples for inspection recommended by the procuring entity.
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4. The meeting ended with vote of thanks.