



**Bacha Khan Medical Complex (BKMC)  
Swabi  
Medical Teaching Institution (MTI)**

Contact No: 0938-280214

**BID SOLICITATION DOCUMENTS  
FOR  
Microbiology Disposables  
FY 2022-23**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

## 1. INTRODUCTION:

Medical Teaching Institution (MTI)/ Bacha Khan Medical Complex Swabi invites. Item wise sealed bids from the eligible bidders for procurement of Microbiology Disposable items for Hospital through Open Competitive Bidding under rule 6(2) (a) “*Single Stage Single Envelope*” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

## 2. INSTRUCTIONS TO BIDDERS:

- This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
- The bids will be opened on \_\_/\_\_/2022 at 11:30 AM by committee in presence of the bidders/representatives who choose to attend
- Pre-bid meeting with the interested bidders will be held on \_\_/\_\_/\_\_ on 11:00am at office of Material Management Department of the Institution.
- Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
- All the bidders are required to provide annexure wise complete requisite documents with page Qualification as prescribed under the rules.
- The bid should be complete in all aspects and must be signed by the bidder.
- All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
- **Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.**
- For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one week prior to the opening date.
- The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
- Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - i. Received without earnest money;
  - ii. It is received after the date and time fixed for its receipt;
  - iii. The tender document and the bid are unsigned;
  - iv. The offer is ambiguous;
  - v. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
  - vi. The offer is from blacklisted firm in any Federal / Provincial Government / Private department;
  - vii. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be preprinted and hand written quoted

- price will not be acceptable;
- viii. The tenders must be according to hospital specification (BSDs);
  - ix. Alternate rates (**Double rates for single Items**) will not be acceptable.
- Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
  - Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
  - Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
  - In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
  - Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the BKMC Swabi's future bids.
  - The rates remain will approved for **01 Financial years** and it can be extended with mutually agreed written agreement.

### **3. ELIGIBILITY CRITERIA:**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department / reflected on Active Taxpayer List of FBR.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- Bidder shall clearly mention local office address, mobile and phone number and email address and name of representative.

### **4. GENERAL CONDITIONS:**

- BKMC Swabi shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
- Alternative bid shall not be considered and shall be rejected by the Competent authority.
- At any time prior to the deadline for submission of bids, BKMC Swabi may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
- If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- BKMC MTI Swabi may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

## 5. INVITATION FOR BIDS

**Hospital Director**, Medical Teaching Institute, **Bacha Khan Medical Complex Swabi** invites sealed bids under National Competitive Bidding for the procurement of **Microbiology Disposables** for Hospital, under rule 6(2)(a) “*single stage single envelope*” of KPPRA Rules 2014, from Manufacturers / Importers / Authorized Distributors registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ Rs. 100,000 /- in the name of **Hospital Director BKMC-MTI Swabi**. Bid Security must be from the firm/bidder/contractor account. Pre-bid meeting with the interested bidders will be held on \_\_/\_\_/2022 at 11:00 AM at the Office of Material Management Department of the institution.

The tenders complete in all aspects must reach the undersigned by 11:00 AM on \_\_/\_\_/2022, which will be opened at 11:30 AM on the same day in committee room of the Hospital in the presence of the committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

## **6. BID Security**

Bid security @ **Rs. 100,000/-** in favor of “Hospital Director BKMC-MTI Swabi”

The bid security may be forfeited:

- i. If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii. In the case of a successful Bidder, if the Bidder fails to sign the contract.

## **7. BID VALIDITY:**

- I. The bids should be valid for a period of 120 Days.
- II. In exceptional circumstances, BKMC Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

After Preparation

## 8. LIST OF MICROBIOLOGY DISPOSABLE ITEMS

<b>EQUIPMENTS</b>		
<b>S.no</b>	<b>Name of Item</b>	<b>SPECIFICATION</b>
1	Analytic balance	
2	Colony Counter	
3	Water Bath	
4	Co2 jar	
5	Petri dishes (plastic 90mm)	BD Manufacture or equivalent.
6	Blood culture bottles ( adults + pediatric)	Bactec / bactalert / or equivalent.
7	Antibiotics Disc puncher	Oxoid Made
8	Test Tube 12 x 75+ Top, (Disposable + Glass)	Pyrex or equivalent.
9	Test Tube Holder	local made
10	Autoclave Bags	local made
11	Wire loop disposable plastic	local made
12	Forcep (thumbe/simple)	Local Made
13	Reagent bottle 250 ml	local made
14	Wash bottles	local made
15	Spray bottles	local made
16	Reagent Bottles (250ml , 500ml , 1000ml)	Pyrex manufacture or equivalent.
17	Staining bottle	Local made
18	Glass pippet racke	Vertical shape.
<b>MEDIA FOR BACTERIAL GROWTH</b>		
<b>S.no</b>	<b>Name</b>	<b>Specification</b>
1	Macconkey agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
2	Blood agar pwder	MERCK/SIGMA/OXOID OR EQUIVALENT
3	Chocolate agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
4	Sabroud agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
5	CLED agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
6	Muller Hilton agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
7	TCBS agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
8	Dnase agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
9	DCA agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
10	salmonella shigella agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
11	Triple sugar iron agar powder	MERCK/SIGMA/OXOID OR EQUIVALENT
12	Bile asculin agar	MERCK/SIGMA/OXOID OR EQUIVALENT
14	Nutrient Agar	MERCK/SIGMA/OXOID OR EQUIVALENT
15	LJ medium	MERCK/SIGMA/OXOID OR EQUIVALENT
16	Candida Chrome Agar	MERCK/SIGMA/OXOID OR EQUIVALENT

## REAGENTS

S.no	Name	Specification
1	API 10S and API 20E	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
2	KOH preparation	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
3	Hydrogen peroxide 3%	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
4	Oxidase reagents	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
5	Indole reagent	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
6	Tryptophan reagent	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
7	Urease reagent	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
8	3%HCL	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
9	Urine inoculation strips	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
10	Filter paper	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
11	Urea for media	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
12	Sodium Hypochlorite (bleech)	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
11	Bendidict reagent	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
13	Ascetic Acid	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
14	Glycerin	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
15	India ink	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT

## STAINS

S.no	Name	Specification
1	Albert stain	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
2	Modified ZN Stain	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT

## Serology kits

S.no	Name	Specification
1	Salmonella Shigella serological kit	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT



2	Streptococcus serological kit	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
3	Ecoli serological kit	MERCK/SIGMA/OXOID/HUMEN OR EQUIVALENT
<b>Antibiotics disc</b>		
<b>S.no</b>	<b>Name</b>	<b>Specification</b>
1	Amoxicillin clavulanic acid disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
2	pencillin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
3	Ampicillin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
4	Erythromycin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
5	Doxycycline disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
6	Gentamicin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
7	Amikacin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
8	Ciproflaxcin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
9	Imipenem disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
10	Meropenem disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
11	Ertapenem disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
12	Cefotaxime	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
13	Cefoxitin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
14	Ceftraixone disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
15	Cefazloin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
16	Cefipime disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
17	Cefaperazone/sulbactum disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
18	Piperacillin /tazobactam	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
19	Levoflaxcin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
20	Ofloxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
21	Enoxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT

22	Norflaxcin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
23	Moxifloxacin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
24	Vancomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
25	Cefotaxim + clavanic Acid	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
26	Linzeloid	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
27	Daptomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
28	Fusidc acid	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
29	Rifampicin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
30	Clarithromycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
31	Cotrimoxazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
32	Tigecycline	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
33	Aztreomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
34	Nalidixic acid	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
35	Otochin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
36	Bacitarcin disc	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
37	Polymxin b	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
38	Colistin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
39	Tobramycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
40	Haemophilus factor x,v,x+v	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
41	Ampicillin sulbatum	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
42	Doripenem	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
43	Minocycline	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
44	Tetracycline	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
45	C hroamphenicol	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
46	Ticarcillin-clavunate	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT

47	Cefoprazone	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
48	Teicoplanin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
49	Nitrofurantin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
50	Fosfomycin	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT

**ANTIFUNGAL DISC**

S.no	Name	Specification
1	Posaconzole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
2	Voriconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
3	Itraconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
4	Ketoconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
5	Isavuconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT
6	Fluconazole	OXIDE/ABBOT/MERCK/THERMOSCIENCE OR EQUIVALENT

**PCR Kits**

1	HEP B Qualitative (Extraction and amplification)	Sansore, Genru , R. Gene or equivalent
2	HEP B Quantitative (Extraction and amplification)	Sansore, Genru , R. Gene or equivalent
3	HEP C Qualitative (Extraction and amplification)	Sansore, Genru , R. Gene or equivalent
4	HEP C Quantitative (Extraction and amplification)	Sansore, Genru , R. Gene or equivalent

Note: The rate comparison of PCR Kits will be done on sum of overall above mentioned parameters. A backup machine on placement basis be provided as well to BKMC – MTI, Swabi.

S. #	Item Name	Pack Size	Brand Name	Country of Origin

**Note: The bidder must quote their items on the above prescribed format.**

**If the vendor quoted brands other than the required brands, samples shall be provided by the vendor.**

**Mandatory Documents:**

1. Market Experience: 2 Years or above in relevant field (Antibiotic Discs, Antifungal Discs, Media for bacterial growth, reagents etc.,)
2. 01 Year Income Tax Return
3. 01 Year Sales Tax Return
4. Provide Undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions

After Prebid

## **9. BLACKLIST OF DEFAULTED BIDDER/CONTRACTOR**

### **Conditions for Blacklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014**

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

### **Conditions for debarment of Defaulted Bidder/Contractor**

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Bacha Khan Medical Complex MTI Swabi.

## **10. PROCEDURE FOR BLACKLIST AND DEBARMENT**

1. Competent authority of Bacha Khan Medical Complex MTI Swabi may on information, or on its own motion, issue show cause notice to the bidder.
2. The show-cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder
5. Competent authority of Bacha Khan Medical Complex MTI Swabi may on information, or on its own motion, issue show cause notice to the bidder.
6. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
7. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
8. The order of competent authority shall be communicated to the bidder by indicating reasons.
9. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
10. The duration of debarment may vary up to five years depending upon the nature of violation.

## **11. REDRESSING OF GRIEVANCES**

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.  
**Note:** Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

## **12. AWARD OF CONTRACT:**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /BKMC Swabi.

## **13. PAYMENT:**

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply and inspection

## **14. TERMS & CONDITIONS**

- The delivery should be made within 30 days.
- If the supply is not done within the period mentioned in the supply order, penalty @ 2% will be charged upto 15 days and beyond 15 days the penalty will be charged @ of 5%.
- The bidder must register with Income / Sales Tax Department
- No advance payment will be permissible.
- The payment will be made after successful supply and inspection of all requisite items.
- The Hospital may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.