

**Medical Teaching Institution (MTI)  
Bacha Khan Medical Complex  
Swabi**

**BID SOLICITATION DOCUMENTS  
For  
Housekeeping items**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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*Manager Material Management  
GKMC/BKMC/MTI Swabi*

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*Manager Facilities Management  
GKMC/BKMC/MTI Swabi*

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*Director Finance  
GKMC/BKMC/MTI Swabi*

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*Director Nursing  
GKMC/BKMC/MTI Swabi*

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*Medical Director  
GKMC/BKMC/MTI Swabi*

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*Hospital Director  
GKMC/BKMC/MTI Swabi*

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## INTRODUCTION:

Medical Teaching Institution (MTI)/ Bacha Khan Medical Complex Swabi invites. Item wise sealed bids from the eligible bidders (General order supplier or firms or companies) for procurement of Housekeeping items for Hospital Open Competitive Bidding under rule 6(2) (a) “*Single Stage Single Envelope*” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

### 1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. The bids will be opened on **24-10-2022** at **11:30 AM** in presence of the bidders/representatives who choose to attend.
3. Pre-bid meeting with the interested bidders will be held on **10-10-2022** at **11:00 AM** in MMD Office of the Institution.
4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
5. The rates shall be valid till 30<sup>th</sup> June 2023 as per KPPRA Rule 31 (A) Framework Contract.
6. All the bidders are required to provide annexure wise complete requisite documents with page Qualification as prescribed under the rules.
7. The bid should be complete in all respect and must be signed by the bidder.
8. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes.
9. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
10. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
11. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
12. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without earnest money;
  - b. It is received after the date and time fixed for its receipt;
  - c. The tender document and the bid are unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
  - f. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt;
  - g. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be pre printed and hand written quoted price

will not be acceptable. The tenders must be according to hospital specification; alternate rates (**Double rates for single Items**) will not be acceptable.

13. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
14. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
15. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
16. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
17. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the BKMC Swabi's future bids.

BKMC'S-MED

**2) ELIGIBILITY CRITERIA:**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

BKMCS-ME

### 3. GENERAL CONDITIONS:-

1. BKMC Swabi shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, BKMC Swabi may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. BKMC MTI Swabi may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
6. The Rates will be applicable for BKMC, GKMC, THQ Topi, and THQ Chota Lahore hospital as well.
7. If the first lower bidder provides substandard which will be rejected by the end user, the same item will be purchased from the second bidder.

**Bacha Khan Medical Complex  
Medical Teaching institute  
Swabi**

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**INVITATION FOR BIDS**

Hospital Director, Medical Teaching Institute, **Bacha Khan Medical Complex Swabi** invites sealed Bids on under National Competitive Bidding for the procurement of Housekeeping items for Hospital, under rule 6(2)(a) **“Single Stage Single Envelope Procedure”** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ **50,000/-** in the name of Hospital Director BKMC Swabi. Pre-bid meeting with the interested bidders will be held on **10-10-2022** at **11:00 AM** at the address given below.

The tenders complete in all respect must reach the undersigned by **11:00 AM** on **24-10-2022**, which will be opened at **11:30 AM** on the same day in Hospital Director office of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

#### **4. BID Security**

Bid security @ 50,000/- (refundable) drawn in favor of “Hospital Director BKMC Hospital” in shape of CDR or BC.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract

#### **5. BID VALIDITY:**

- i) The bids should be valid for a period of 90 Days.
- ii) In exceptional circumstances, BKMC swabi may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.



## Housekeeping Items List

Sr. No	Description	Specification	Unit Price (inclusive of taxes)
1.	Air Freshener (300ml)	Air Freshener (Air Wick 300ml )	
2.	Phenyl	Phenyl (Finis 2.75 liters)	
3.	Deodorizer for Washrooms	Deodorizer for washrooms per liter	
4.	Furniture Polish / Clean Spray	Furniture polish/ clean spray	
5.	Hand Wash Anti Bacterial (500ml)	Hand Wash Anti Bacterial (Dettol/Safeguard 500ml)	
6.	Caustic Soda (1 KG)	Caustic Soda (1Kg)	
7.	Tauty (1 KG)	Tuaty (1Kg)	
8.	Washing Bleach	Washing Bleach (smart ultra clean) 4 liters can	
9.	Descaler Limescale Remover	Descaler Limescale Remover 750ml	
10.	Insect Killer	Insekt Killer Chemical Attack Mortein 400ml	
11.	Floor Cleaner Klenex Floral (10 Litre)	Floor Cleaner Klenex Floral 10 Liters	
12.	GPC (General Purpose Cleaner) (30 Liter)	GPC (General Purpose Cleaner) (30 Liter)	
13.	Potassium Permanganate (Pinky) (1 KG)	Potassium permanganate per kg	
14.	Window Cleaner Glint Insta (750 ml)	Window Cleaner Glint Insta 750ml	
15.	Wax Polish for Floor	Wax Polish for Floor	
16.	Zinc Phosphate(Powder)	Zink phosphate powder per kg	
17.	Chlorine Bleach	Chlorine Bleach per liter	
18.	Drain Opener (Fast Acid )	Drain Opener Fast Acid (Gandak)	
19.	Toilet Cleaner (500ml)	Toilet Cleaner 500 ml (Harpic)	
20.	Kitchen Roll	Kitchen Roll	
21.	Hi-Jeen Paper Towel	Hi-Jeen Paper Towel (Rose patel)	
22.	Tissue Box	Tissue Box Large (Rose pattel/Jasmin)	
23.	Dry Mop	Dry Mop (Frame+cloth+set)	
24.	Dry Mop cloth	Dry Mop cloth	
25.	Wet Mop	Wet Mop (Frame+cloth+set)	
26.	Wet Mop cloth	Wet Mop cloth	
27.	Water Bucket	Water Bucket 30 Liters	
28.	Dustbin	Dustbin 10 Liters	
29.	Dustbin	Dustbin 30 Liters	

30.	Dustbin	Dustbin 50 Liters	
31.	Dustbin	Dustbin 70 Liters	
32.	Dustbin Bucket with cover	Dustbin with Bucket cover 30 Liters	
33.	Dustbin Bucket with cover	Dustbin with Bucket cover 50 Liters	
34.	Dustbin Bucket with cover	Dustbin with Bucket cover 70 Liters	
35.	Wet Floor caution board	Wet Floor caution board Yellow	
36.	Dusting Mat/Cloth	Dusting Mat/Cloth	
37.	Feather Duster	Feather Duster	
38.	Floor palla Puchara	Floor palla Puchara	
39.	Hand Brush Wooden	Hand Brush Wooden	
40.	Hanger Plastic	Hanger Plastic	
41.	Hand brush	Hand brush for carpet cleaning	
42.	Hanger Wooden	Hanger Wooden	
43.	Hand Broom	Hand Broom 1 Kg	
44.	Liquid Soap Dispenser	Liquid Soap Dispenser	
45.	Liquid Soap	Liquid Soap per liter	
46.	Air freshener Dispenser	Automatic Air freshener Dispenser with 1 Refill and battery cells (Best Quality)	
47.	Refill for Automatic Air freshener Dispenser	Refill for Air freshener Dispenser(Fresco or air wick)	
48.	Nylon Brush Long Handle	Nylon Brush Long Handle	
49.	Nylon Brush Short Handle	Nylon Brush Short Handle	
50.	Dish wash brush	Dish wash brush	
51.	Cob webs Brush with long handle	Cob webs Brush with long handle	
52.	Dust Pan (plastic)	Dust Pan (plastic)	
53.	Scraper	Scraper with handle	
54.	Synthetic Door Mat 4X8	Synthetic Door Mat 4X8	
55.	Synthetic Door Mat 4x6	Synthetic Door Mat 4x6	
56.	Toilet Brush	Toilet Brush	
57.	Commode pump	Commode pump	
58.	Wiper 18"	Wiper 18"(single piece)	
59.	Wiper 36"	Wiper 36"(single piece)	
60.	Trash Bin Liner Bio Degradable Blue 35X40	Trash Bin Liner Bio Degradable Blue 35X40	
61.	Trash Bin Liner Bio Degradable Red 35X40	Trash Bin Liner Bio Degradable Red 35X40	
62.	Trash Bin Liner Bio Degradable Yellow 35X40	Trash Bin Liner Bio Degradable Yellow 35X40	
63.	Trash Bin Liner Bio Degradable Blue 32X 38	Trash Bin Liner Bio Degradable Blue 32X 38	

64.	Trash Bin Liner Bio Degradable Red 32X 38	Trash Bin Liner Bio Degradable Red 32X 38	
65.	Trash Bin Liner Bio Degradable Yellow 32X 38	Trash Bin Liner Bio Degradable Yellow 32X 38	
66.	Trash Bin Liner Bio Degradable Blue 18x27	Trash Bin Liner Bio Degradable Blue 18x27	
67.	Trash Bin Liner Bio Degradable Red 18X27	Trash Bin Liner Bio Degradable Red 18X27	
68.	Plastic Bag Bio degradable	Plastic Bag(5kg,10kg capacity) Bio degradable	
69.	Plastic Bag	Plastic Bag with Seal (200g,400g,500g,1kg)	
70.	Soap 75gm (lifebuoy /Safeguard/ Dettol)	Soap 75gm (Dettol)	
71.	Robin Neel Powder	Robin Neel Powder	
72.	Robin Neel Liquid	Robin Neel Liquid 1 Liter pack	
73.	Vim/ Max lemon bottle 450 gm	Vim/ Max lemon bottle 450 gm	
74.	Scotch Brite	Scotch Brite	
75.	Washing Powder Bonus / Express / Wheel /Surf Excel / Ariel Economy Pack (One Kg Pack )	Washing Powder Bonus / Express / Wheel /Surf Excel / Ariel Economy Pack (One Kg Pack )	
76.	Washing Powder Bonus / Express / Wheel /Surf Excel / Ariel Economy Pack ( 5 Kg Pack )	Washing Powder Bonus / Express / Wheel /Surf Excel / Ariel Economy Pack (5 Kg Pack )	
77.	Washing Soap	Washing Soap (Sufi Soap) per packet	
78.	Washing Soda	Washing Soda ICI Per Kg	
79.	Danger box	Danger box for syringes	
80.	Plastic lota	Plastic Lota	
81.	Rommi for washroom	Rommi for washroom	
82.	Housekeeping gloves long size	Housekeeping gloves long size	
83.	Coopex Powder	Coopex Powder 100gram	
84.	DDVIP Oil	DDVIP Oil 500ml	
85.	Instrument disinfectant solution	Solution for instrument 5 liters Cane	
86.	Presept Tablet	Presept Tablet 5 gram (50 tablets per bottle)	
87.	Formalin	Formalin 5 liters Cane	
88.	Surface disinfectant solution	basic unsuitable chemical for cleaning	
89.	Belcha Large with handle	Large with handle	
90.	Belcha small with handle	small with handle	
91.	Gentree with handle	Gentree with handle	
92.	Wheel Barrow	Single tyre with 18 gauge chadar	
93.	Khurpa	Khurpa	

94.	Kudala	Kudala	
95.	Plant Cutting Scissor	Plant Cutting Scissor large size	
96.	PVC Flexible Plastic Pipe ½	PVC Flexible Plastic Pipe ½ Per Kg 2.5mm thickness	
97.	PVC Flexible Plastic Pipe ¾	PVC Flexible Plastic Pipe ¾ Per Kg 2.5mm thickness	
98.	PVC Flexible Plastic Pipe ½	PVC Flexible Plastic Pipe ½ Per Kg 2.5mm thickness	
99.	PVC Flexible Plastic Pipe 1"	PVC Flexible Plastic Pipe 1" Per Kg 2.5mm thickness	
100.	PVC Flexible Plastic Pipe 1 ½"	PVC Flexible Plastic Pipe 1 ½" Per Kg 2.5mm thickness	
101.	PVC Flexible Plastic Pipe 2"	PVC Flexible Plastic Pipe 2" Per Kg 2.5mm thickness	
102.	PVC Flexible Plastic Pipe 3"	PVC Flexible Plastic Pipe 3" Per Kg 2.5mm thickness	
103.	Hand Disinfected Solution	Hand Disinfected solution 5 liters can	
104.	Bamboo for broom	5 feet length with jublie clamp 4 inch	
105.	Danger Box Plastic 5 liters	Danger Box Plastic 5 liters puncture free, liquid proof can/gallon type	
106.	Danger Box Plastic 7 liters	Danger Box Plastic 7 liters puncture free, liquid proof can/gallon type	
107.	Danger Box Plastic 10 liters	Danger Box Plastic 10 liters puncture free, liquid proof can/gallon type	
108.	Danger Box Plastic 12 liters	Danger Box Plastic 12 liters puncture free, liquid proof can/gallon type	
109.	Danger Box Plastic 15 liters	Danger Box Plastic 15 liters puncture free, liquid proof can/gallon type	
110.	Ultras sound Gel	Ultras sound Gel 5 liter can	
111.	Salt	Salt per Kg	
112.	Jumbo Filter	Jumbo Filter for RO System	
113.	Disaf Filter	Disaf filter for RO System	
114.	Water Filter	Water Filter 3 stages water filtration	
115.	scrubbing brush	scrubbing brush	
116.	Dustbin Fiber glass	50 liters	
117.	Dustbin Fiber glass	70 Liters	
118.	Dustbin Fiber glass	90 Liters	
119.	Dustbin Fiber glass	Above 100 Liters	

120.	Dustbin Fiber glass	Above 200 liters	
121.	Heavy Duty Laundry Detergent Model: H.L.D	15 kg Pail	
122.	Liquid Detergent / Emulsifier Model: EMDET	20 Liter Can	
123.	Surfactant Booster / Emulsifier Model: EMDET EXTRA	20 Liter Can	
124.	Colour- Safe Destainer Model: XONAR PLUS	30 Kg Can	
125.	Concentrated Laundry Bleach Model: CHLOROCON	30 Liter Can	
126.	Solar Organic Dry Bleach		
127.	Liquid Bleach for white cloth		
128.	Liquid Bleach for Color Cloth		
129.	Liquid Laundry Softener		
130.	Liquid Rust Remover		
131.	Chlorine Powder Best quality	25 kg bag	
132.	Vim Powder		
133.	Toilet Paper Roll		
134.	Trowel		
135.	Sickle		
136.	Robin Bleach	1 Liter Bottle	
137.	Water Cooler 20 liters	Rahber or equivalent	
138.	Flower Pot	Small	
139.	Flower Pot	Medium	
140.	Flower Pot	Large	

**Note:**

- **Sample may be called from the Lowest bidder.**
- **All Supplies are subjected to acceptance by inspection committee/ Sample Acceptance Committee. If found below the Specification, it would be rejected. The Bidder would replace at his Cost/risk.**

**8. Award of Contract:**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /BKMC Swabi.

**9. Payment:**

- No advance payment will be permissible. All applicable Taxes, duties at the time of payment will be deducted at sources.
- The payment will be made after successful supply and inspection