****

**Bacha Khan Medical Complex (BKMC)**

**Medical Teaching Institution (MTI)**

**Swabi**

Contact No: 0938-280214

**BID SOLICITATION DOCUMENTS**

**For**

**Dental Items**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, includingall Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

|  |  |  |  |
| --- | --- | --- | --- |
| *Manager Material Management*  *MTI – BKMC / GKMC, SWABI* |  |  | *HoD Dental*  *MTI – BKMC / GKMC, SWABI* |
|  |  |  |  |
| *Finance Director*  *MTI – BKMC / GKMC, SWABI* |  |  | *Medical Director*  *MTI – BKMC / GKMC, SWABI* |
|  |  |  |  |
| *Director Nursing*  *MTI – BKMC / GKMC, SWABI* |  |  | *Hospital Director*  *MTI – BKMC / GKMC, SWABI* |

# INTRODUCTION:

Medical Teaching Institution (MTI)/ Bacha Khan Medical Complex Swabi invites sealed bids from the eligible bidders for procurement of Dental Items for Hospital Open Competitive Bidding under rule 6(2) (a) “***Single Stage Single Envelope***” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

# INSTRUCTIONS TO BIDDERS:

* This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
* The bids will be opened on **\_\_-\_\_\_-2022** at **\_\_: \_\_AM** by the committee in presence of the bidders/representatives who may choose to attend.
* Pre-bid meeting with the interested bidders will be held on \_\_**-\_\_\_-2022** at **\_\_\_: \_\_\_ AM** in the Material Management Department of the Institution.
* Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
* All the bidders are required to provide annexure wise complete requisite documents with page Qualification as prescribed under the rules.
* The bid should be complete in all aspect and must be signed by the bidder.
* All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
* Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
* For any query, clarification regarding Bid Solicitation Documents, the applicants may send a written request at least one week prior to the tender opening.
* The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
* Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:

1. Received without earnest money;
2. It is received after the date and time fixed for its receipt;
3. The tender document and the bid is unsigned;
4. The offer is ambiguous;
5. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
6. The offer is from blacklisted firm in any Federal / Provincial Government/ Private department:
7. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification;
8. Alternate rates **(Double rates for single Items)** will not be acceptable.

* Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
* Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
* Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
* In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
* Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the BKMC Swabi's future bids.

# ELIGIBILITY CRITERIA:

* + Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
  + The bidder must be registered with Income / Sales Tax Department / NTN
  + The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
  + Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
  + Bidder shall clearly mention Name of owner, local office address, mobile and phone number and email address.

# GENERAL CONDITIONS:

1. BKMC Swabi shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent authority.
3. At any time prior to the deadline for submission of bids, BKMC Swabi may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective. Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. BKMC MTI Swabi may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
6. Rates will be applicable for BKMC, GKMC, THQ Topi Hospital and THQ Chota Lahor Hospital as well.

**Bacha Khan Medical Complex**

**Medical Teaching Institute**

**Swabi**

Phone: 0938-280214

# INVITATION FOR BIDS

**Hospital Director**, Medical Teaching Institute, **Bacha Khan Medical Complex Swabi** invites sealed bids under National Competitive Bidding for the procurement of **Dental Items** for Hospital, under rule 6(2)(a) ***“single stage Single envelope procedure”*** of KPPRA Rules 2014, from Manufacturers / Importers / Authorized Distributors registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ Rs. 100,000 /- in the name of **Hospital Director BKMC Swabi**. CDR must be from the firm/bidder/contractor account. Pre-Bid Meeting with the interested bidders will be held on **\_\_-\_\_-202\_\_** at \_**\_\_: \_\_\_ AM** at Material Management Department of the institution.

The tenders complete in all aspect must reach the undersigned by **\_\_\_: \_\_\_ AM** on **\_\_\_-\_\_\_-202\_\_** which will be opened at **\_\_\_: \_\_\_ AM** on the same day in committee room of the Hospital in the presence of the committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

# BID Security

Bid security @ **Rs. 100,000 /-** in favor of “**Hospital Director BKMC-MTI Swabi**”

The bid security may be forfeited:

* 1. If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
  2. In the case of a successful Bidder, if the Bidder fails to sign the contract.
  3. If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

# BID VALIDITY:

1. The bids should be valid for a period of 120 Days.
2. In exceptional circumstances, BKMC Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shell be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

# STATEMENT OF REQUIRED DENTAL ITEMS LIST

|  |  |  |
| --- | --- | --- |
| **S#** | **Name of items (Specification)** | **Firm Specification** |
| 1 | (Zinc phosphate cement) |  |
| 2 | Alveogyl | Alveogyl (Septodont) |
| 3 | Anesthesia Cartridges | Local Anesthesia |
| 4 | Anesthesia Needles medium | Anesthesia Needles long |
| 5 | Anesthesia Needles small | Anesthesia Needles small |
| 6 | Anesthesia spray imported | Anesthesia spray (DARU)/ Ethylchloride |
| 7 | Artery forcep curved 4" |  |
| 8 | Bardbed Broaches | Imported |
| 9 | Bite paper |  |
| 10 | bone cutting forcep |  |
| 11 | bone file |  |
| 12 | bowl and spatula |  |
| 13 | BP Scalpal A and K oral surgery |  |
| 14 | Burishner filling |  |
| 15 | Calcium Hydro-oxide non setting with Idoform for apexofocution/root canal sealer |  |
| 16 | Calcium hydroxide (non setting) | Calcium hydroxide (non setting) Powder |
| 17 | Calcium hydroxide (setting) | Calcium hydroxide (setting) Dycal Dentsply |
| 18 | Cellulose strips | Cellulose strips (CI) England |
| 19 | cement spatula |  |
| 20 | cotton roll |  |
| 21 | composite filling kit |  |
| 22 | Composite finishing burs | Imported |
| 23 | Composite finishing discs | Imported |
| 24 | Composite light cure kit |  |
| 25 | Cortisol | Cortisol Gemany |
| 26 | cryer elevator |  |
| 27 | currette oral surgery |  |
| 28 | cutting scissors |  |
| 29 | dental x ray film + developer |  |
| 30 | dental x ray unit |  |
| 31 | Periostcal elevator |  |
| 32 | diamond bars tappered assured |  |
| 33 | Diamond burs round | Diamond burs round MANI |
| 34 | Diamond burs straight fissure | Diamond burs straight MANI |
| 35 | Diamond burs tapered fissure | Diamond burs tapered fissure MANI |
| 36 | Dins + dost (endodortic) box |  |
| 37 | disinfectant solution |  |
| 38 | Disinfectant spray |  |
| 39 | disposable gloves medium |  |
| 40 | dissecting scissors |  |
| 41 | Pulpotec |  |
| 42 | Dycol settng hyrdoxide |  |
| 43 | Pyodine |  |
| 44 | EDTA | Solution imported |
| 45 | end measruing gauge |  |
| 46 | End measuring gauge ring type |  |
| 47 | endodontic hand piece (Endomotor) |  |
| 48 | Endodoxtic post | A: Stainless steel B: Nonmetallic posts ( fiber posts) |
| 49 | Etching Gel |  |
| 50 | examination mirrors + Heads |  |
| 51 | examination probe |  |
| 52 | excavators filling |  |
| 53 | extraction cross bars |  |
| 54 | extraction forcep set (U/Lower) |  |
| 55 | extraction root pick (RK) |  |
| 56 | finger spreader |  |
| 57 | Flow able composite | Imported |
| 58 | Formacresol | Formacresol (Tricresol formaline PD Swiss |
| 59 | Fraizer suction set |  |
| 60 | GIC 1 Japan |  |
| 61 | GIC 2 Japan |  |
| 62 | Glass Slab | Glass Slab |
| 63 | glass slab |  |
| 64 | GP Pin 15-40 (21mm) |  |
| 65 | GP point 15-40 (25 mm) |  |
| 66 | Gutta percha point (45 to 80) | Gutta percha point (45 to 80) |
| 67 | H.Files (15 to 40) 25mm | MANI Japan |
| 68 | H.Files (15 to 40) 21mm | MANI Japan |
| 69 | Hand piece high speed + cartiridges |  |
| 70 | hand piece oil |  |
| 71 | hawarth elevators |  |
| 72 | Hydrogen per oxide solution 120ml | Hydrogen per oxide solution Local |
| 73 | instruments tray large |  |
| 74 | K-Files (15-40) (21mm) | MANI Japan |
| 75 | K-Files (15-40) (25mm) |  |
| 76 | lead apron |  |
| 77 | lengback retractors |  |
| 78 | Matrix band retainer (Toffle mayor) + strips | Matrix band retainer (Toffle mayor) with strips |
| 79 | Mercury |  |
| 80 | methylated spirit |  |
| 81 | micromotor |  |
| 82 | Mirror heads | Local set of 12 pcs |
| 83 | MTA (Mineral Trioxide Aggregates) | MTA (PD) imported |
| 84 | Napkin holder | Napkin holder |
| 85 | Napkins | Napkins |
| 86 | needle holder oral surgery |  |
| 87 | Paper points (45 to 80) (21mm) |  |
| 88 | Paper points (45 to 80) (25mm) |  |
| 89 | paper points 15-40 (21mm) |  |
| 90 | paper points 15-40 (25mm) |  |
| 91 | Polishing brushes | Polishing brush |
| 92 | Polishing cups |  |
| 93 | Polishing paste | Polishing past (Detartrine) Septodont |
| 94 | polythene gpoove |  |
| 95 | portaper endomotor files |  |
| 96 | protaper end paper point |  |
| 97 | Protaper files | Protaper files |
| 98 | protaper files (Hand) |  |
| 99 | protaper GP + Paper point |  |
| 100 | Root Camal Sealer | Dexamethasone powder and liquid (septodont) |
| 101 | Root Camal spreader No 15 to 40 | Root Canal spreader No 15 to 40 MANI |
| 102 | Rubber dam complete sot | Rubber dam |
| 103 | shade guide |  |
| 104 | silver reinforced GIC | GC Japn |
| 105 | Silvery Alloy | Silvery Alloy Dentofil Butt’s PK |
| 106 | slow mtor hand piece |  |
| 107 | Sodium Hypochloride solution 120ml | Sodium Hypochloride solution 120ml Local Pack |
| 108 | Spirit Ammonia solution | Spirit Ammonia (local) |
| 109 | Spirit Lamps | Spirit Lamps |
| 110 | Sterilization pouches | Sterilization pouches Small Pkts of 200 pcs |
| 111 | Sterilization pouches | Sterilization pouches Medium Pkts of 200 pcs |
| 112 | stright elevator |  |
| 113 | Suction tips | Suction tips (100pcs/pack) |
| 114 | Tripple syring tips (disposable) |  |
| 115 | tropical anesthesia 5% |  |
| 116 | twizer |  |
| 117 | Ultrasonic Scaler tips | Ultrasonic Scaler tips |
| 118 | WEDGES | Pkt of 100 (imported) (Plastic + wooden) |
| 119 | wire cutter |  |
| 120 | wire holder |  |
| 121 | X-Ray fixer and developer | X-Ray fixer and developer solution (Agfa) France |
| 122 | Xylocaine with adrenalnic cartrigies 2% |  |
| 123 | Zonaline filling material | Zonaline UK |
| 124 | Anesthesia Gun |  |
| 125 | Corrugated Drain Pipe |  |
| 126 | Scalpel No 3 (For 15 No Blade) |  |
| 127 | Tissue retractor |  |
| 128 | Minne Sota reactor |  |
| 129 | Mouth Prop |  |
| 130 | Mouth gag |  |
| 131 | Frazier Suction Tip |  |
| 132 | Rowe Zygomatic elevator |  |
| 133 | Maxillary Disimpection Forcep |  |
| 134 | Bristows Elevator |  |
| 135 | Bon Osteotome (set of 3) |  |
| 136 | Pterygoid Osteotome |  |
| 137 | Hyton William Forcep |  |
| 138 | Walsham Forcep |  |
| 139 | Ashes |  |
| 140 | Bone Reduction Forcep |  |
| 141 | Platte Cutter |  |
| 142 | Skin Hooks (Double + Single set) |  |

**Note: The prospective bidder will provide the samples of above items after tender opening within 10 days.**

# BLACKLIST OF DEFAULTED BIDDER/CONTRACTOR

**Conditions for Blacklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014**

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

* Consistent failure to provide satisfactory performances.
* Found involved in corrupt/fraudulent practices.
* Abandoned the place of work permanently

**Conditions for debarment of Defaulted Bidder/Contractor**

Failure or refusal to;

* Accept Purchases Order terms;
* Make supplies as per specifications agreed:
* Fulfill contractual obligations as per contract
* Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
* Persistent and intentional violation of important conditions of contract.
* Non-adherence to quality specifications despite being importunately pointed out.
* Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Bacha Khan Medical Complex MTI Swabi.

**Procedure for blacklistment and debarment**

1. Competent authority of Bacha Khan Medical Complex MTI Swabi may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

# AWARD OF CONTRACT:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /BKMC Swabi.

# PAYMENT:

1. No advance payment will be permissible.
2. The payment will be made after successful supply and inspection