



**OFFICE OF THE HOSPITAL DIRECTOR**  
**MEDICAL TEACHING INSTITUTION GKM/ BKMC SWABI**  
(Khyber Pakhtunkhwa)



**Situation Vacant**

The Hospital Director MTIGKM/ BKMC required the services of qualified candidates Govern under MTI Act 2015 (As Amended) having domicile of Khyber Pakhtunkhwa for the positions mentioned below in Medical Teaching Institution (Bacha Khan Medical Complex/ Gajju Khan Medical College) Swabi.

S. No	Post/Designation Description	Criteria/Qualification/Experience
1.	Director Operations & Support Services	MBA HRM/Hospital Management/MSc Medical Administration/MSc Health System Management or equivalent degree in management. Additional qualification with Medical Background (MBBS/BDS) will be given extra weightage. Minimum 5 years of Director or Manager level Administrative experience is required in a reputable Teaching/Tertiary Care Hospital or 3 years managerial experience in teaching hospital and 7 years in corporate sector. Preference will be given to hospital and health care experience.
2.	Manager Emergency	Medical Background (MBBS/BDS/BSc Nursing) with Masters degree in Emergency/Intensive Care/Minimum two years training in Emergency Medicine from a reputable hospital. Minimum 5 years of experience in Tertiary care hospital. Preference will be given to Specialist in Emergency medicine. The candidate will have to demonstrate his/her suitability for developing state of the art emergency department in BKMC
	Assistant Manager Emergency	Medical Background MBBS/BDS/BSc Nursing) Minimum 2 years experience in Critical Care or Emergency department of a tertiary care/Teaching hospital. Candidates with extra qualification/degree/training in Emergency/Critical Care will be given additional marks. The Candidate will have to demonstrate his/her suitability for supporting and managing efficient delivery of emergency health services.
4.	Manager Quality Assurance	Master degree (16 years of Education) in Total Quality Management/Public Health Management 05 years' experience in quality assurance department in tertiary care hospital. Experience in ISO or JCIA certified health care organization will be an advantage. Experience in development and implementation of policies, procedures, manuals and internal control.

		Prior experience in healthcare will be preferred. Quality assurance certificate from recognized institute will be an added advantage.
<b>5.</b>	Nursing Manager	Post RN BSc Nursing or BSN (Generic) from recognized Institution and registered from Pakistan Nursing Council. Total experience required 5 years 3 years as Charge Nurse 2 years as Nursing Manager or Team Leader or Unit In-charge or Supervisor or Teaching. Experience must be in reputable teaching hospital.
<b>6.</b>	PurchaseOfficer	Master degree in Business Administration (Accounting and Finance)/ Supply Chain Management. (16 years of education). 03 years purchase experience in reputed organization. 6 months with in 3years of experience is mandatory in health care institute or teaching hospital in purchase department.
<b>7.</b>	Audiologist	Bachelor in Audiology from recognized university or Institute. Masters in Audiology will be preferable. 1 year clinical experience is mandatory.
<b>8.</b>	SpeechTherapist	Masters in speech language pathology/Therapy from a recognized university or institute. 1 year clinical experience after MSLP is mandatory.
<b>9.</b>	Facility supervisor	Bachelor degree in business administration/public administration or MBA or MPA. 2 year experience as facility supervisor in service industry related to facility management Preference will given with experience in hospitality industry or hospital Ability to supervise areas of food and beverage /laundry. Housekeeping and pest control will be preferable.
<b>10.</b>	Manager Internal Audit	CA/ACCA/ACMA. The candidate must be qualified chartered accountant or have ICMAP Certification. Additional qualification of CIA (Certified Internal Auditor) will be preferred. 5 years experience in Audit/ Accounting in Government, Public or Private Institute. Preference will be given to candidates having Audit experience in MTI, Tertiary care or teaching hospitals.
<b>11.</b>	IncineratorTechnician	Intermediate with diploma in relevant field from Technical Board preferably experienced candidate in Govt. /SemiGovt.Institute.
<b>12.</b>	IncineratorOperator	

